

## **Big Room (Play Kitchen and Loft)**

Your responsibilities are to keep the non-carpeted half of the big room neat and tidy. For example:

### WEEKLY :

- Straighten and organize area under loft, dress-up corner, and shelves, and play kitchen.
- Keep play food organized and labeled.
- Dress the baby dolls.
- Put (lower case) word labels (with pictures, if possible) on as much as you can in your area. Please update labels as needed. Feel free to work with the Master Labeller on creating labels

### MONTHLY:

- Take home dress-up clothes and mend as needed. Advise Jobs Coordinator when new costumes are needed. Feel free to toss any costumes that are too badly worn.
- Rotate dress-up clothes (more are in storage bins in classroom)
- Clean out sensory table and its contents. Coordinate with the Director and teachers to add new sensory materials after cleaning.

**Another parent** will be organizing the carpeted half of the big room, so please do not worry about that area of the room.

Your contact person is the Jobs Coordinator, Lisa Reschke. Please contact her directly for additional details of your job and to discuss any questions, concerns, or needs.